## Payee Information:

<table>
<thead>
<tr>
<th>ACCOUNT NUMBER:</th>
<th>ACCOUNT NAME:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Make check payable to:</td>
<td></td>
</tr>
<tr>
<td>ADDRESS:</td>
<td></td>
</tr>
</tbody>
</table>

### Is payment for Services, Awards, Rents, or Royalties? Please check one.

- **Yes**: (Please complete an Independent Contractor or Scholarship/Award form and submit with request)
- **No**

### Is payee a non-resident alien? Please check one.

- **Yes**: (Please complete an Independent Contractor or Scholarship/Awards form and comply with section II on the back of that form)
- **No**

### Is payment to:

- Individual
- Sole Proprietor
- Corporation
- Tax Exempt
- Government
- Partnership

### Purpose of Expenditures:

- [ ] [ ]

### Check Stub Information:

- [ ] [ ]

### Enclosure to be sent with check:

- [ ] [ ]

### Amount of Check:

- [ ] [ ]

### As the authorized account manager or account supervisor for the above named account, I certify that the funds being requested shall be used for the purpose stated, which is in accordance with the terms, conditions and restrictions governing the use of these funds.

### Mail to: Accounts Payable, IU Alumni Association, DeVault Alumni Center, Bloomington Campus