

CONSTITUTION OF THE NEAL-MARSHALL ALUMNI CLUB Indiana University Alumni Association

Article I - Name

The name of this organization is the Neal-Marshall Alumni Club.

Article II - Purpose

To provide a means for the association of Indiana University alumni and friends. To advance the interests and promote the welfare of Indiana University. To develop a black agenda for addressing the pressing needs of black students, alumni, faculty and staff of Indiana University. To promote awareness of the black legacy, traditions, and history of Indiana University. To assist Indiana University in the recruitment and enhancement of minority faculty, students, and staff. To propose, develop, and implement Neal-Marshall Minority Scholarship Programs for minority students at the eight Indiana University campus.

Article III - Membership

All Alumni, friends, and former students of Indiana University are eligible for membership in this club.

Article IV- Officers

The officers of this club shall consist of President, Vice-President, Secretary, and Treasurer, all of whom must have been members of the Neal-Marshall Alumni Club at least one year prior to taking office and hold current membership in the Neal-Marshall Alumni Club and the Indiana University Alumni Association.

Article V - Duties of Officers

Section 1. President. The President shall preside at all meetings of the club and shall be Chair of the Board of Directors and an ex-officio member of every committee. The President shall also present the club at official university functions. The President shall be in regular contact (at least twice a year) with the officers of the regional Neal-Marshall Committees.

Section 2. Vice-President. In the absence or disability if the President, or at the request of the president, the Vice-President shall perform duties of the President. If the office of the President becomes vacant, the Vice-President shall become President for the unexpired term.

Section 3. Secretary. The secretary will work with the IU Alumni Association representative for Neal-Marshall Club Activities.

Section 4. Treasurer. The Treasurer shall be in charge of financial arrangements for all meetings, programs, and events and shall supervise all receipts and expenditures. The Treasurer shall be an ex-officio member of all committees.

Section 4a. Officer's Discretionary Fund. Under the supervision of the Treasurer and officers, discretionary fund shall be established for reimbursing officers for personal expenditures made on behalf of the Neal-Marshall Alumni Club.

Article VI - Board of Directors

Section 1. The Board of Directors shall be not less than nine (9) in number including the officers, the Vice-President, and the immediate past President. There will be an elected Director from each of the designated regions who also serves as chairperson of the Regional Coordinating Committee. The Board shall be elected by 2/3 quorum of the members present at the annual meeting of the Neal-Marshall Alumni Club and shall themselves be members of the Indiana University Alumni Association. The elected Directors shall serve for staggered terms of every two- (2) years with three (3) Directors being elected every year beginning in 1981.

Section 2. An Executive Committee of the Board of Directors shall consist of the Board and standing committee.

Section 3. The Board of Directors shall have full power to fill all vacancies.

Section 4. The government of the club and the direction of its activities during the interim of its meetings shall be vested in the Board of Directors.

Section 5. The Board of Directors shall have the power to establish annual dues to be collected from eligible members. Joint membership in the Indiana University Neal-Marshall Alumni Association is automatic for Black Alumni and friends who join the Alumni Association. Dues' sharing is based in the dues for established by the Executive Council of the IU Alumni Association.

Section 6. The Board of Directors shall hold a minimum of two- (2) meeting per year. The President with a minimum of two weeks notice shall call meeting of the Board of Directors. Additional meetings can be called upon written request of three-quarters of the board membership.

Section 7. Board members shall be removed from their positions on the board for failure to maintain membership in the Neal-Marshall and/or Alumni Association, and/or for failure to attend three consecutive board meetings.

Section 8. Ex-officio members of the Board shall be the Dean of Afro-American Affairs, a faculty member, the editor of the newsletter, and the IU Alumni Association Neal-Marshall representative, a staff member, a student representative, and representative from IU Administration.

Article VII - Meetings

Section 1. The annual Founder's Day meeting must be held every year. Failure to comply with this provision shall make the club charter subject to revocation by the Indiana University Alumni Association. Assigning the responsibility to the recognized geographic regions on a rotating basis may fulfill this commitment.

Section 2. It shall be the policy of the club to hold meetings when necessary, with general membership meetings to be held every two years, beginning in 1981. The meetings shall be at such time and place as shall be determined by the President, with the approval of the Board of Directors, and in cooperation with the Alumni Office and University Division.

Section 3. There shall be such other regular or regional meetings each year as the President and IU Alumni Association Neal-Marshall representative, with approval of the Board of Directors, may deem desirable.

Article VIII - Clubs/Committees

Section 1. Committee shall be the Membership Committee. Reunion Planning Committee, Publication Committee, Prospective Committee chairpersons shall be appointed by the Neal-Marshall President with the approval of the Board of Directors, within three (3) days after the election of officers, and shall serve until the next election of officers. Committee chairpersons shall select the committee workers and assign duties.

Section 2. The President, with the approval of the Board of Directors, shall appoint such additional committees as the interests of the club may require, and may prescribe the duties of such committees.

Section 3. There shall be a council of Neal-Marshall Alumni Club Committees (CON-MACC) made up of the President, or a designated representative, from each local Neal-Marshall Club/Committee. CON-MACC shall meet with the Board of Directors at least once a year and such other times as the President or executive secretary deems necessary. Members of CON-MACC may not simultaneously be members of the Directors.

Article IX - Duties of Club/Committees

Section 1. Membership Committee. It shall conduct regular membership drives, shall maintain a correct list of graduates and former students of the University, and shall assist the Alumni Office in tracing alumni names and addresses within the club area. It shall perform such other duties as shall be assigned by the President, with the approval of the Board of Directors.

Section 2. Reunion Planning Committee. It shall organize, plan, and coordinate all activities, events, and location of the annual reunion.

Section 3. Publication Committee. It shall promote the general interest of the University and the club through use of media and other channels of public information. It shall coordinate all items for the office constituent publication coordinator.

Section 4. Prospective Student Recruitment Committee. It shall promote the “Preview to IU” meeting and the “Get Acquainted” meeting for the purpose of orienting new students and their parents, prior to their coming to the campus for the fall semester. It shall work with the University, in respect to providing an opportunity for young people of the Neal-Marshall area to learn about the scholastic opportunities at the University, and perform such other duties as shall be given the committee by the President, with the approval of the Board of Directors.

Section 5. Special Project Committee. It shall plan, promote, and coordinate all special projects with shall be agreed upon by the Board of Directors.

Section 6. Neal-Marshall Minority Scholarship Program. (See attachment)

Section 7. Proxy to Board of Directors. Neal-Marshall Alumni Club Advisory Board members will be eligible to serve as a Proxy at any board meeting with the Board when a Board of Director member is absent.

Article X - Election

The officers and directors shall be elected during the summer reunion. The term of office of the Board of Directors shall be three (3) years; the officers shall be for two years, except for ex-officio members. Officers and Directors may not hold office for more than two consecutive terms.

Article XI - Adoption

These laws were officially adopted by a majority vote of the members of the Neal-Marshall Alumni Club in attendance at the annual meeting in 1981. It became effective upon the granting of the charter by the Indiana University Alumni Association, which authorized its functioning as one of the official Alumni Clubs of Indiana University.

Article XII - Bylaws Changes

The general member and/or the Board of Directors may propose changes in the bylaws. Such changes shall become effective when approved by a majority of those members attending the general membership meeting.

The following are proposed changes in the IU Neal-Marshall Alumni Club Constitution and By-laws.

*Chairpersons and Vice-President changes to President and Vice-President so that the terminology is consistent with all IU Alumni Clubs.

Article II. Purpose has been expanded to read: To assist Indiana University in the recruitment and enhancement of minority faculty, students, and staff. To propose, develop, and implement Neal-Marshall Minority Scholarship Programs for minority students at the eight Indiana University campus.

Article VI. Board of Directors.

Section 5. Dues structure has been changed to include dues formula and joint membership in the Indiana Neal-Marshall Alumni Association in automatic for Black Alumni and friends who join the IU Alumni Association.

Section 8. Ex officio members have been extended to include a staff member, a student representative, and a representative from the Indiana University Administration.

Article IX. Duties of Club/Committees.

Includes a new section on scholarship.

Section 6. Neal-Marshall Minority Scholarship Program.

Section 7. Proxy to Board of Directors. Neal-Marshall Alumni Club Advisory Board members will be eligible to serve as a proxy at any board meeting when a Board of Director member is absent.